



**North Carolina Department of Health and Human Services
Division of Mental Health, Developmental Disabilities and Substance Abuse Services**

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Michael F. Easley, Governor
Carmen Hooker Odom, Secretary

Richard J. Visingardi, Ph.D, Director

January 5, 2004

MEMORANDUM

TO: Whom it May Concern

FROM: Richard J. Visingardi, Director

SUBJECT: **Request for Applications—RFA #7**

Consumer-Led Initiatives for Community-Integrated Personal Assistance and
Support Services

Attached you will find a Request for Applications for Community-Integrated Personal Assistance and Support Services. The Department of Health and Human Services and the Division of MHDDSAS are soliciting applications to establish up to four consumer-led community initiatives to support the Community-Integrated Personal Assistance Services and Supports (CPASS) grant. The purpose is to build community capacity and infrastructure to support consumer-directed personal assistance services and supports across populations needing long term supports, including physical and cognitive disabilities and long term illnesses.

Applications, subject to the conditions in the attached RFA, will be received postmarked no later than February 13, 2004. An applicant conference call will be held on Thursday, January 29th, 2004, from 1:30 to 3:00, to answer questions from applicants about the application. If you would like to participate in this conference call, please call Ann Eller at 919-715-2774, extension 275 by 5:00 p.m. on Thursday, January 21st. The deadline for submission of written questions for the conference call is 5:00 p.m. on Thursday, January 21st. All questions should be submitted to Ann Eller via email at:

Ann.Eller@ncmail.net.

We hope that you will entertain the possibility of submitting an application for this consumer-led initiative.

RJ/AE
Attachments

